



The University of Oklahoma

SCHOOL OF INDUSTRIAL ENGINEERING

Recommendation Letter

Applicant

Last Name (Family)

First Name

Middle Name

The Family Educational Rights and Privacy Act of 1974 opens many student records for the student's inspection. The law also permits the student to sign a waiver relinquishing his/her rights to inspect letters of recommendation. The applicant's signature below constitutes a waiver signifying that the recommendation will remain CONFIDENTIAL. No signature means the student will have the right to read this reference.

Signature

Date

The person named above is applying for admission and/or financial aid in the IE Graduate Program at the University of Oklahoma

We are interested in your frank assessment of his/her capabilities.

	Outstanding	Excellent	Above Average	Average	Below Average	Poor	No Opportunity to Observe
Knowledge of Engineering and/or Scientific Principles							
Analytical Abilities – Skills in Applied Mathematics and/or Laboratory instrumentation							
Experimental Abilities – Skills in Designing and Conducting Physical Tests and/or Research							
Initiative – Motivation, Willingness to Work Toward Goals							
Intellectual capacity – Ability to Learn New Matter							
Communication Skills – Ability to Speak, Understand, Read and Write English							

Education Group with Whom Applicant is Compared

Seniors

Master's Candidates

Ph.D. Candidates

Would you accept the applicant in your own graduate program?

Yes

No

Please add any comments that will help us judge the applicant's probability of success in our graduate program. (Use back side for additional space.)

What is your relationship with applicant?

Advisor

Teacher

Supervisor

Other (specify) _____

During this time the applicant was a/an

Undergraduate Students

Assistant

Other (specify) _____

Graduate Student

Advisee

Period of time over which the above comments are based

_____ month _____ year through _____ month _____ year

Name (type or print)

Signature

Date

Position

Institution

City, State

Country

Return to: Graduate Studies Coordinator
 School of Industrial Engineering
 The University of Oklahoma
 202 W. Boyd, Ste 124
 Norman, OK 73019